



RFP FAQ

Q1: On page 16 of the RFP, it states. "All proposals must be received by Wednesday, May 8, 2023, no later than 12:00pm EST." May 8th is a Monday so I wanted to confirm the due date for my records.

A1: Yes, the deadline is May 8, 2023 by 12 p.m. EST.

Q2: A request for a full staffing chart, job titles and wage ranges was requested.

A1: This will not be provided.

Q3: Are full-time staff positions funded by WIOA Adult, Dislocated Worker and RESEA or are other funds such as WIOA Out of School Youth or special grants make up a part of the total funding? If yes, what percent of staff time is supported by the funds provided in this proposal?

A3: At this time, 100% of staff time is funded by WIOA Adult, Dislocated Worker and RESEA funds. WIOA Out-of-School Youth staff operate outside of the scope of this RFP. Future funding levels may vary.

Q4: In addition to the Performance Outcomes on Page 14, what are the specific payment points for this performance-based contract and how will they be measured?

A4: TBD

Q5: Who is the current service provider?

A5: Northeast Indiana Works currently manages operation of all WorkOne Northeast career centers.

Q6: What does MSG stand for?

A6: Measurable Skills Gain

Q7: Do the questions that need to be answered in the RFP start on page 17?

A7: Yes, the section that must be responded to begins with the “Proposal Narrative” section on Page 17.

Q8: Are we correct in understanding that this RFP is for Adult & Dislocated Workers only? There is confusion as Youth is mentioned on both page 16 and 19.

A8: Yes, the RFP is for Adult and Dislocated Worker funds.

Q9: Can you provide examples of what “direct client funding” is used for?

A9: Examples of direct client funding include but are not limited to tuition for occupational skills training, allowable supportive services, etc.

Q10: Please elaborate on question #1. On page 17 under “Organizational Background and Capacity” – 1. “Bidders who are applying as a partnership must attach a fully executed MOU.”

A10: This references if more than one organization is jointly applying (together), they must have an executed memorandum of understanding (MOU) outlining the responsibilities for each entity under their joint proposal.

Q11: How many total participants were served under the Adult & Dislocated Worker January 1, 2022 to January 1, 2023.

A11: The operational program and fiscal year is July 1 to June 30, cyclically. The number of previous participants served varies by a number of factors, including the interest of the customer and level of service provided. NEINW expects that interested parties will set their own goals and standards.

Q12: Budget – on pg 4 of the budget worksheet, “M” Participant Related Expenses. Please provide examples of participant-related expenses.

A12: Examples of participant-related expenses, similarly to direct client expenses, include but are not limited to tuition for occupational skills training and allowable supportive service expenses.

Q13: Where on the website will we be able to find the answer to questions submitted for this RFP?

A13: The FAQ will be posted here: <https://neinworks.org/2023/03/31/northeast-indiana-works-issues-rfp-for-service-delivery/>